CONSULATE GENERAL OF THE REPUBLIC OF THE PHILIPPINES
NEW YORK

BAGONG PILIPINAS

REQUEST FOR QUOTATION

The Philippine Consulate General in New York, through its Bids and Awards Committee, invites qualified cleaning service providers to submit quotations for the conduct of a comprehensive deep cleaning of the Official Residence of the Consul General.

Quotations must be submitted by mail to the Philippine Consulate General (556 5th Avenue, New York, NY 10036) or through email at newyork.pcg@dfa.gov.ph not later than 5:00 pm on 16 November 2026.

The Philippine Consulate General reserves the right to accept or reject quotations, at any time prior to the award of the contract, without incurring any liability.

PETER JOHN V. DE LA FUENTE
BAC Vice - Chair

05 November 2026

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Deep Cleaning of the Official Residence

I. Description of Services - The services shall cover the thorough cleaning of the entire residence, including the living and receiving areas, bedrooms, dining rooms, kitchens, pantry, bathrooms, and windows.

The cleaning service shall provide the necessary manpower, cleaning equipment, materials, and other supplies required to ensure the proper and satisfactory completion of the work.

II. Technical Specifications

1. Location of the Project - 13 East 66th Street, New York, NY 10065
2. Scope of Work:
   - Conduct thorough cleaning and sanitization of all rooms in the residence;
   - Perform deep cleaning of bedrooms, to include beds, mattresses, wardrobes, and furniture;
   - Undertake intensive cleaning and degreasing of the kitchen, pantry, cabinets, countertops, and sinks;
   - Thoroughly scrub, and disinfect all bathrooms, toilets, showers, bathtubs, sinks, and tiles;
   - Clean and polish the windows, mirrors, and other similar surfaces;
   - Remove accumulated dust, and dirt from the furniture and fixtures;
   - Clean the staircases, and outdoor space, and
   - Collect and properly dispose of all waste.

III. Work Schedule - The work will be conducted on a single day, from 8:30 am to 5:00 pm, on the agreed upon date.

IV. Property Description and Lay-out
The property has four (4) main floors, including the cellar:

A. **Cellar**
   - Laundry
   - Bathroom
   - Storage Area

B. **First floor**
   - Foyer
   - Powder Room

C. **Fourth floor**
   - Receiving Area
   - Dining Room
   - Kitchen and Pantry
   - Powder Room
   - Guest Bedroom with an ensuite bathroom

D. **Fifth floor**
   - Master bedroom with an ensuite bathroom
   - Three bedrooms with ensuite bathrooms

E. Sixth floor

- Living room
- Laundry Area
- Bathroom
- Kitchen
- Dining room
- One bedroom

V. Inspection - The completed services shall be subject to a final inspection by the Consulate's Administrative and Property Sections. Should any areas need further attention, the service provider shall undertake the necessary re-cleaning, at no additional cost to the Consulate.